

**MINUTES OF THE MEETING OF THE
CARSON CITY SCHOOL DISTRICT
BOARD OF TRUSTEES**

Tuesday, May 14, 2013

7:00 p.m.

CALL TO ORDER

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 7:00 p.m. by President Lynnette Conrad at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL: Members Present
 Lynnette Conrad, President
 Ron Swirczek, Clerk
 Steve Reynolds, Member
 Joe Cacioppo, Member
 Laurel Crossman, Member
 Richard Stokes, Superintendent
 Mike Pavlakis, Legal Counsel

Members Absent
 Stacie Wilke-McCulloch, Vice President

Board Member, Laurel Crossman led the Pledge of Allegiance.

ACTION TO ADOPT THE AGENDA

It was moved by Mr. Ron Swirczek, seconded by Mrs. Laurel Crossman, **that the Carson City School District Board of Trustees adopt the agenda as submitted.** Motion carried unanimously. (Mrs. Wilke-McCulloch was not present for the vote.)

SUPERINTENDENT'S REPORT

- Mr. Stokes introduced Ms. Misty Harris, Student Leadership Advisor at Carson High School. Ms. Harris summarized the Student Council activities for 2012-2013. Ms. Harris introduced Emmy Heller, 2012-2013 Student Body President. Ms. Harris explained that with the leadership of Emmy Heller, the Carson High School Student Council received the Silver Star Award from Nevada Association of Student Councils (NASC). The students worked hard; student dances, staff appreciations, school improvements, etc. Emmy will be attending Brigham Young University. Mariah Whitcome and Jody Ostrander presented a workshop at Western Regionals Conference for Middle Schools and the State Conference, which will also be presented at the National Competition in June, 2013. The workshop titled, "I Am Loveable and Worthy" (IALAW) was related to the perception of everyday words used in and outside the school environment. The presentation was presented to the leadership students at Eagle Valley Middle School.
- Ms. Harris introduced the 2013-2014 Student Body Officers Elect. Sam Bruketta, 2013-2014 Student Body President introduced the other Student Body Officers; Keegan Allen, Senior Class President; Marilyn Gomez, Student Body Historian; Cheena Amaranto, Student Body Secretary; Jody Ostrander, Student Body Vice President; Savannah Law, Student Body Treasurer; Delaney Fine, Sophomore Class President; Kyle Kunz, Student Body Public Relations Officer; Jake Jones, Student Body School Board Representative; and Jarod Hearn, Junior Class President. Sam outlined several goals for the 2013-2014 school year.
- Ms. Harris introduced the 2013 Prom King, Mohamad Sayafi and Queen, Hannah Novak. Mohamad recognized the teachers, community and schools for his experiences in the district. Mohamad is involved in Future Business Leaders of America (FBLA) and National Honor Society (NHS). Mohamad plans on attending the University of Nevada,

Reno. Hannah has enjoyed her four years at Carson High School and encourages students to get involved in high school. Hannah has participated in track, cross country, skiing and tennis. She has also been involved in National Honor Society and Student Council for four years. Hannah's senior project challenged the community to raise \$3,000 for childhood cancer. The goal was reached and during the Homecoming assembly, Hannah along with two other students shaved their heads. Hannah will be traveling abroad next year through the Carson City Noon Rotary Club. Ms. Harris summarized the process used in selecting the candidates; teachers nominate six boys and six girls, names of overall top six are provided to students, who determine the winner.

- Mr. Stokes introduced Ms. Elizabeth Lucinian, Student Leadership Advisor at Pioneer High School. Ms. Lucinian introduced the 2013 Prom King, Daniel Ellis and Queen, Kaitlyn Arm. Daniel summarized the events of his senior year and expressed his gratitude to Pioneer High School for the changes they helped him make in his life. Daniel enjoys music and would like to further his education by attending an art institution. Daniel is also interested in law. Kaitlyn expressed her gratitude to the teachers at Pioneer High School for the opportunities they provided and the changes they've made in her life. Kaitlyn plans on taking classes at Western Nevada College and plans on becoming a beautician.
- Mr. Stokes introduced Mrs. Michele Lewis, Dean of Students, Carson High School. Mrs. Lewis introduced Ms. Angila Golik, FBLA Co-Advisor. Mrs. Golik introduced the FBLA State Champions; Margaret Duvall, Business Law; Porfirio Jauregui, Technology Concepts; Alex Sanchez, Michael Samii and Mohamad Sayafi, Business Plan. Margaret outlined the competition; had one hour to complete a 96 question test related to different areas of law. Margaret was elected to serve as 2013-2014 Chapter President. Porfirio served as the 2012-2013 Chapter President and expressed his gratitude to FBLA. FBLA provided him the opportunity to be amongst community members and obtain his goal of receiving 1st place. Alex, Michael and Mohamad competed at the National Competition in Orlando, Florida for their 2nd place win with their Business Plan. The winning plan this year consisted of creating a floral shop; Guys and Roses. They summarized their plan, which included marketing strategies and a financial plan. Ms. Golik summarized the State competition; approximately 600 students from the State attended; 15 from Carson High School and 14 placed in the top 10 of all the events.

Mr. Cacioppo asked for additional information regarding the number of teams that participated in the Business Plan competition. Ms. Golik explained that three schools competed in Business Plan; Margaret Duvall and her partner also submitted a Business Plan and placed 3rd. Carson High School has two teams that will be competing in Business Plan at the National Competition. Approximately 40 schools from Nevada competed. Ms. Golik explained that Rebecca Matley was chosen as the Vice President of Public Relations for State FBLA and will represent Northern Nevada. In addition, Mrs. Betty Foerster was named the FBLA Advisor of the Year for Northern Nevada. Ms. Golik expressed the importance of FBLA for students and commented on how it provides students the opportunity to be college and career ready.

- Professional Development for staff is Wednesday, May 22, 2013; no school for students
- In honor of Memorial Day, there will be no school on Monday, May 27, 2013
- Student Testing; 3rd – 5th grade students at Fremont Elementary School are taking Criterion Reference Tests (CRT) during the week of May 13th – 17th
- Budget Hearing will be held on May 15, 2013 at 5:15 p.m. in the Board Room at the District Office

BOARD REPORTS

- Mariah Whitcome reported on the following activities at Carson High School:
 - May 15, 2013 – Student Council Inauguration will take place at the Governor's Mansion from 6:00 – 8:00 p.m.
 - May 16, 2013 – National Honor Society Blood Drive
 - May 17, 2013 – Varsity State Track Meet will be held in Las Vegas; 15 students will be competing

- May 18, 2013 – students will be competing at the Varsity State Swim Meet at the Carson Aquatic Center
- May 20, 2013 – Fall Sports meeting will be held in the gymnasium at 5:30 p.m.
- Senior Project Board Reviews will take place on May 20 – 22, 2013
- May 22, 2013 – Class of 2015 is hosting Ping Pong Night
- May 23, 2013 – Student Council meeting will be held in the upstairs cafeteria at 7:00 a.m.
- Karen Stone reported on the following activities at Pioneer High School:
 - A thank you was extended to all Mothers for all they do
 - Students in the Elsinore Appeal's class will be taking a field trip on May 28, 2013 to the Douglas County Courthouse to hear oral arguments regarding Hamlet. Judges Michael Gibbons, James Wilson and Robey Willis will be presiding. The field trip was arranged through the partnership with the Carson City and Douglas County Courts.
 - Prom was a huge success and a thank you was extended to staff for their participation
 - Blood Drive was held on May 8, 2013 and was very successful
 - Graduation is Wednesday, June 5th at 6:00 p.m. at the Community Center

Mr. Reynolds provided a report on the following:

- CRT testing is taking place at Fremont Elementary School
- 5th grade students at Fremont Elementary School will be attending Science Camp
- May 30, 2013 – Parent Teacher Association (PTA) sponsoring their before school, "Pastries for Parents"
- May 30, 2013 – Western theme dress-up day for students, with western music and the kick-off of the PTA "cow plop" fundraiser, which will be held during the week of June 3, 2013

Mr. Cacioppo provided a report on the following:

- 15 students from Carson High School will be competing at the State Championship Track Meet in Las Vegas on May 17, 2013
- Girl's 4 x 800 meter relay team competed in the Regional Competition and missed breaking the Carson High School record by two seconds
- Carson High School Health Occupation Students of America (HOSA) elections will be taking place soon
- Carson Middle School's awards assembly will be held on May 23, 2013

Mrs. Crossman provided a report on the following:

- Early Childhood reported a successful year implementing the use of Hannon Parent Program; two component program with classes for parents, teachers and staff. Parent classes; "It Takes Two to Talk" was provided in English and Spanish, with 12 parents completing the program. The "Learning Language and Loving It" program was offered to Speech Pathologists, Instructional Aides, etc. It was also offered to the preschools at Mark Twain Elementary School and Empire Elementary School.
- Ms. Sarah Billings was recognized for her dedication and continued support to the families at the Early Childhood Center
- Over Spring Break, students at Fritsch Elementary School participated in a read-a-thon and 10 students read over 1000 pages; Roland List, Jennifer Acosta, Austin Ramirez, Sarah Mobaligh, Cash Farnworth, Brynn Prunty, Citlaly Acosta, Jens Robison, Gabe Crossman and Emilie Figueroa. Austin Ramirez read a total of 2,505 pages over Spring Break. PTA awarded prizes to the top students in their Success for All (SFA) reading class.
- May 14, 2013 – Pioneer Day for 4th grade students. Teachers and students can dress up as pioneers; attend school in 1864, write on slate boards, etc.
- May 16, 2013 – McDonald's is hosting McTeacher's Night from 4:00 – 6:00 p.m.; Fritsch Elementary School teacher's will be serving guests
- May 21, 2013 – Fritsch Talent Show at 6:00 p.m.

Mr. Swirczek provided a report on the following:

- Yvette Macias, Parent Liaison, Eagle Valley Middle School along with Western Nevada College (WNC) staff members came to Eagle Valley Middle School on May 8, 2013 and provided information to parents and students on services they can provide
- Becky Ritter, Para-Professional, Eagle Valley Middle School obtained a new electronic marquee for the school. Dr. D'Ascoli, local orthodontist donated the funds for the sign.
- On May 8, 2013, Mr. Stokes, Mr. Ben Contine, CTE Implementation Specialist and Dr. Steve Pradere, Transformation Director presented information on the Race to the Top Grant and Strategic Plan to members of Partnership Carson City (PCC). The presentation was well received and PCC is working to join together with the district to better service the families in Carson City.

Mrs. Laura Austin, Principal, Mark Twain Elementary School introduced Josephine Payan, 5th grade student. Josephine won the Nevada Department of Wildlife "Wishing I was Fishing" poster contest, which had approximately 140 entries. Josephine's artwork will be featured in their calendar and she also won a fishing trip for her family.

Mrs. Conrad provided a report on the following:

- May 15, 2013 – Mark Twain Elementary School and Bordewich Bray Elementary School will have their concert at Mark Twain Elementary School at 5:30 p.m.
- Bordewich Bray Elementary School's 5th grade promotion will take place at 9:00 a.m. on June 7, 2013

Mrs. Conrad publicly thanked Mrs. Valerie Dockery, Principal, Bordewich Bray Elementary School for her hard work and dedication to the school.

ASSOCIATION REPORTS

There were no association reports.

PUBLIC COMMENT

There was no public comment.

PRESENTATION OF DRUG ABUSE RESISTANCE EDUCATION (DARE) PROGRAM IN THE CARSON CITY SCHOOL DISTRICT

Officer Lisa Davis, Juvenile Substance Abuse Coordinator publicly thanked Mr. Stokes and Board Trustees for the opportunity to present information on the Drug Abuse Resistance Education (DARE) Program. Officer Davis has been with the Sheriff's Office for 8 years and has enjoyed the partnership with the district. The DARE curriculum is approved on the national curriculum list and associated with the DARE PLUS curriculum; Play and Learn under Supervision. The program is based on developing strong relationships with students. Due to the program and partnership with the community and public agencies, the crime rate related to youth is down by approximately 12%. Over the past eight years, approximately 4,000 students have graduated from the DARE program.

A product of the DARE program is now a member of the Stellar Squad; a new youth program established over the last 9 months. The DARE program has been recognized statewide and on the national level. In addition, there are two DARE State Educators of the Year in Carson City; Ms. Jill Steele, Seeliger Elementary School and Ms. Corrine Callahan, Fritsch Elementary School.

Officer Davis introduced Ema Terriquez, Nevada DARE Youth Advisor for DARE America. She is representing Nevada. The Department of Homeland Security has advised that there is no other group in the nation like the DARE Youth Advisory group. The group consists of one adult and one youth from every State. The group is involved in developing internet safety programs, along with many other programs.

The curriculum currently used is *DARE "keepin" it REAL*, which was co-developed by Penn State University and DARE America. It is an evidence based program; meeting the National Common Core Standards for Curriculum. The program is also approved by several agencies; The Substance Abuse and Mental Health Services Administration (SAMSHA) and the National Registry of Evidence Based Programs and Practices (NREBPP), etc. The curriculum emphasizes the importance of being a good citizen. The elementary level talks about substance abuse, decision making, resistance strategies, etc. The middle schools will discuss substance abuse, bullying, conflict resolution, refusal strategies, etc.

Mr. Stokes, along with Officer Davis and administration at the middle schools developed a plan. In the Fall semester, Officer Davis will provide information to Eagle Valley Middle School students in their P.E. class. During the Spring semester, Carson Middle School students will receive the information.

Officer Davis introduced Crystal Sandoval, a member of the Stellar Squad. Crystal is a student at Carson High School. Crystal outlined the program; help the community and allows students to be a role model for other students. The Squad represents the Sheriff's Department and are graduates of the DARE program. In addition, the program has allowed students the opportunity to express their inner self, taught them responsibility, commitment, etc. It also provides hands-on opportunities with students their own age. Their goal is to encourage other students to make good decisions and help in the community.

Officer Davis introduced Ema Terriquez, member of the Stellar Squad. Ema summarized what the DARE program has done for her; helped her make positive changes in her life and changed her way of thinking. After school, Ema completed the DARE program in 5th grade and 7th grade and has volunteered with the program since 6th grade. As the DARE Youth Advisor, Ema has attended conferences at the Drug Enforcement Agency (DEA) in Quantico, Virginia, spoke at the International DARE conference in Atlanta, Georgia and trained for the Teens to Teens National Project. Ema has assisted with many programs at the Sheriff's Office; Cops and Kids Spaghetti Dinner, Spring Safety Fair, etc. Due to the positive relationship built with the community over the past five years, the crime rate amongst youth has decreased over 10%.

Mrs. Wilke-McCulloch arrived at 8:09 p.m.

Mr. Swirczek recognized Officer Davis for her hard work and dedication. He also commented on how the student's respect Officer Davis and the importance of sharing the program with 7th grade students.

PRESENTATION ON COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT

Sheriff Ken Furlong, Carson City Sheriff's Office presented information on the Community Oriented Policing Services (COPS) Grant. The same information will be presented to the Board of Supervisors during their meeting on May 16, 2014. The grant is a federal grant, which has a different budget cycle. The purpose of the presentation is to determine feasibility to request funds from the office of COPS to formalize an agreement with the district for a School Resource Officer Program.

Sheriff Furlong summarized the program; COPS office has announced a cops hiring program for fiscal year 2013-2014. It is a competitive grant that awards funding to law enforcement agencies in an effort to increase policing in the community and reduce crime. The grant will fund up to \$125,000 per officer position over a three year period. The grant requires that each recipient retain the positions for a minimum of twelve months beyond the grant; 3 year grant, with terms for 4 years. Due to several requirements, Sheriff Furlong believes it's wise to confirm that the School District and Board of Supervisors can commit to the necessary match, prior to preparing the grant application. Upon agreement by both Boards, the Sheriff's Office will complete and submit the grant application. If the grant is awarded, another presentation will be made by the

Sheriff's Office to the Board of Supervisors and Board Trustees, seeking action to accept the grant.

Sheriff Furlong commented on the number of criminal activities that have recently taken place at schools across the country. In addition, Sheriff Furlong believes the community should look at where the security level in schools should be placed. Sheriff Furlong introduced Deputy Jessica Rivera, School Resource Officer. Officer Rivera is assigned to the schools; 18 schools, with over 7,000 students. Sheriff Furlong compared law enforcement services in the community to the district; approximately 1.2 officers per 1,000 residents vs. 1 officer to every .14 students. Sheriff Furlong believes additional resources need to be committed to the area of school safety.

Sheriff Furlong summarized his priority; wants every student to be at their desk in the classroom, to feel wanted and achieving something. In addition, Sheriff Furlong is committed to providing the resources to ensure students feel safe within the classroom and that each teacher feels confident and knows that an officer is available to them in the school. Sheriff Furlong would like to have the following officer assignments; one officer at Carson High School, one officer assigned to each middle school, while providing assistance to Officer Davis if necessary. Sheriff Furlong stressed the importance of reaching students at the middle schools. Sheriff Furlong outlined the Resource Officer Program in the schools; education, prevention and enforcement.

Sheriff Furlong introduced Ms. Kathie Heath, Chief Financial Officer, Sheriff's Office. Ms. Heath summarized the financial criteria associated with the grant application; grant will fund \$125,000 per individual for a 3 year period. The grant does not fund the following; uniforms, incentive payments, etc. An important item for consideration includes the decrease of federal money each year, with the agency contributions increasing each year. Due to the finalization of budgets for fiscal year 2014, Ms. Heath has applied the financial requirements to the first year, allowing time to make-up the necessary matching amounts needed in the 2nd and 3rd years.

Ms. Heath outlined the required matches for the 3 year period per officer:

- 1st year will be \$32,600
- 2nd year will be \$50,000
- 3rd year will be \$83,300

If two Officers are approved, the amounts listed above, would be the match for each entity. If 3 Officers were approved, the amounts would be approximately \$50,000 for the 1st year, \$75,000 for the 2nd year and \$125,000 for the 3rd year. In an effort to continue the program, once the grant period is complete, the grant requires that the Officers be added to the Sheriff's Office base budget. If awarded the grant, it would begin on October 1, 2013.

Mrs. Wilke-McCulloch asked if the costs would be split amongst the Sheriff's Office and the District. Ms. Heath explained that the information provided, is based on splitting the costs. In an effort to fund the program, Sheriff Furlong proposed that the District enter into a joint agreement with the Board of Supervisors, as the program will benefit the schools.

Mr. Swirczek verified the start day of October 1, 2013. Mr. Swirczek asked Mr. Stokes if he was in agreement with the COPS Program. Mr. Stokes is in favor of the grant, as it will increase the presence of a uniform officer in the schools. In addition, Mr. Stokes has met with Mr. Larry Werner, City Manager, Carson City to discuss areas of concern.

Mrs. Conrad believes the program is a good thing; however, she expressed concerns identifying funds for security, when reductions to staff are being made. Mrs. Conrad also asked for additional information regarding the amount of funds the district will need to contribute to the program. Sheriff Furlong explained that the contributions identified by Ms. Heath are for two Officers. However, Officer Rivera and Officer Davis allow the program to have a total of four Officers. Sheriff Furlong expressed his understanding regarding budgetary concerns; however, he also commented on how Carson City and/or schools are not immune to disasters. Following the tragic event in Connecticut, all Officers were asked to make their presence known in the schools. To ensure the safety of students, the Nevada Highway Patrol has offered to put their Officers in the schools. Sheriff Furlong commented on the number of cutbacks that have taken

place over the years and the effect they've had. Sheriff Furlong stressed the importance of being available and providing assistance when necessary without invading the educational environment. To assist with threats to the community and/or school district, Sheriff Furlong commented on the importance of taking preventative measures, identifying threats early, mentoring and using referral services.

INTRODUCTION OF CCSD IMPLEMENTATION SPECIALISTS ASSOCIATED WITH THE RACE TO THE TOP GRANT AND MRS. VALERIE DOCKERY, MANAGER OF GRANTS AND SPECIAL PROJECTS

Due to unforeseen circumstances, Mrs. Valerie Dockery was not able to attend the meeting. Mr. Stokes asked that Dr. Steve Pradere, Transformation Office Director introduce the Implementation Specialists.

Dr. Pradere outlined the process used in hiring the positions:

- Performance interview process was used
- 30 applications were received
- Committee consisted of 11 staff members; Administrator from Carson High School, Eagle Valley Middle, Carson Middle School, Pioneer High School, along with District Office Administrators
- Present a 15 minute lesson
- Question and answer
- Reviewed and scored a lesson
- Coached a teacher with a 15 minute lesson
- Teams of 3 to 5 provided a collaborative activity
- Scores were given for each activity

The Implementation Specialist will change the way instruction is planned, how curriculum and instructional practices are delivered. They will also support administrators in collecting data and reviewing the performance of each student. In addition, they will help build a career pathway for every student to participate in.

Dr. Pradere asked each Implementation Specialist to introduce themselves and provide a summary of their professional experience:

- Mrs. Jennifer Ward-DeJoseph will continue at Eagle Valley Middle School as the Implementation Specialist. Ms. Ward-DeJoseph has also worked as an Implementation Specialist at Empire Elementary School, a Math Coach and 5th grade teacher.
- Mrs. Cheryl Macy taught English at Carson High School and is currently working as a Teacher on Special Assignment (TOSA) as a Dean of Students at Eagle Valley Middle School. Mrs. Macy will work as the Implementation Specialist at Carson High School.
- Mr. Ben Contine expressed his appreciation for the opportunity to work with a great team of staff members
- Mr. Jeff Greb taught English at Carson High School for 18 years, now working as the Implementation Specialist at Carson Middle School
- Mr. Allen Gosselin will be coming from Douglas County School District, where he is a teacher at Pau-Wa-Lu Middle School. Mr. Gosselin will work as the Implementation Specialist at Carson High School.
- Mr. Jeremy Lewis has worked at Carson Middle School for 10 years, working in Special Education and English Language Arts. Mr. Lewis will be the Implementation Specialist at Carson Middle School.
- Ms. Kari Pryor has worked as the Implementation Specialist at Eagle Valley Middle School for the last 3 years. Ms. Pryor also worked for Douglas County School District for 15 years. Ms. Pryor recognized administration and staff at Eagle Valley Middle School for their hard work and dedication.
- Ms. Amy Burton will work as the Implementation Specialist at Carson Middle School. Ms. Burton has worked in education for 20 years as an English and Journalism Teacher from 7th grade to the college level. She also worked in Professional Development for 6 years

and the last 3 years in Washoe County School District as a site based Instructional Coach.

- Ms. Mena Dedmon has worked at Carson Middle School for the last year, teaching 7th grade Geography. Ms. Dedmon taught U.S. History at Pau-Wa-Lu Middle School for 8 years and 3 years abroad in Istanbul. Ms. Dedmon will be working as the Implementation Specialist at Carson High School.
- Ms. Sarah Lobsinger taught Math at Carson High School, previously teaching in Oklahoma and Texas. Ms. Lobsinger will be working as the Implementation Specialist at Carson High School.
- Ms. Candi Ruf will be working as the Implementation Specialist at Pioneer High School. Ms. Ruf taught English at Hug High School for 5 ½ years and has been teaching at Bordewich Bray Elementary School for the last 7 years.
- Mrs. Michele Lewis is the Administrator on Special Assignment for Career and Technical Education (CTE). Ms. Lewis will be making sure that each student graduates from high school and that they are college and career ready. Ms. Lewis has enjoyed Career and Technical Education for 29 years.

Dr. Pradere introduced Mrs. LeAnn Morris, Technology Integration Specialist. The Race to the Top Grant provides the opportunity to restructure how professional development is implemented; therefore, Mrs. Morris will be joining the Race to the Top team. Dr. Pradere also introduced Ms. Paige Ellis, Race to the Top Grant Administrative Assistant. Ms. Ellis has always worked in the area of retail. Ms. Ellis expressed her appreciation for the opportunity to work for the district.

Dr. Pradere publicly thanked the Race to the Top Team for their dedication and hard work.

Mr. Swirczek commented on the experience he's had working with Ms. Ellis and recognized for her work efforts.

INFORMATIONAL UPDATE ON THE CARSON CITY SCHOOL DISTRICT RACE TO THE TOP

Dr. Steve Pradere, Transformation Office Director provided a power point presentation on an update for the Race to the Top Grant. (A copy is included in the permanent record.)

Dr. Pradere outlined the following:

- Staffing and Alignment – Implementation Specialists have been hired. Work is ongoing at each campus to assure changes and improvements toward the Learner Centered Model. Department Chairpersons will be able to reapply for their current positions. Previously, they managed the work in the respective department; scheduling, instructional support, etc. The role for Department Chairpersons has expanded, as they will be asked to coach teachers, collect and coach on data obtained from classroom, lead Professional Learning Communities (PLC's), and guide and support each department. In order to better understand the expectations, they had to follow the same performance interview process. Employees transferring or new hire replacements also have to follow the performance interview process.
- Curriculum & Assessment – Implementation Specialist have two opportunities to refine their skills prior to taking large groups of teachers. Carson High School will have a semester freshman transition course and the middle schools will have a computer literacy course that will be available when school begins in the Fall, 2013. Curriculum and redesign work is continuing at the high schools. Curriculum revisions will be taking place at the middle schools; refinement and alignment with the Common Core Standards.
- Assessment – Reviewed and redesigned at the middle and high schools. Work on the Student Data System is continuing. The student e-portfolio system has been selected and should be available January 1, 2014.
- College and Career Ready – Mr. Contine and Mrs. Lewis continue working in this area; assisting with CTE grant applications. Mr. Contine has worked on expanding community partnership opportunities.
- Next Steps – Training continues for Implementation Specialists as they plan to support staff.

Mr. Swirczek commented on the many accomplishments that have been made since the Race to the Top Grant was awarded. Mr. Swirczek also thanked the members of the Race to the Top team.

Mr. Reynolds commented on how the schools have historically operated vs. the ways and changes that will affect the entire district. Dr. Pradere spoke of challenging times; however he believes the program will reflect the good that teachers have, as it is the teachers that will be making decisions, developing and changing instructional practices and developing the assessments, etc. In summary, the emphasis pertains to providing teachers the opportunity to bring forth their areas of expertise so that students reap the benefit.

PRESENTATION BY 1:1 PILOT COHORT FOR THE CARSON CITY SCHOOL DISTRICT

Mrs. Susan Keema introduced Mrs. LeAnn Morris, who oversees the 1:1 Mobile Learning Device Project for the district. Mrs. Keema shared the following quote, *“Regardless of the technology used, it should never serve as the driver of the learning process, but should be viewed as the vehicle through which the learning process occurs”* – Palloff & Pratt, 2007.

Mrs. Morris provided a power point presentation on the 1:1 Mobile Pilot Project. (A copy is included in the permanent record.)

Mrs. Morris provided an overview of the first year cohort:

- 7 schools participated; Fritsch Elementary School, Empire Elementary, Mark Twain Elementary, Carson Middle School, Eagle Valley Middle School, Pioneer High School and Carson High School
- 20 teachers are working with the project
- Devices; each participating teacher was provided a class set of Acer Notebooks and 10 Samsung Galaxy Note Tablets
- 45 hours of professional development was provided by Mrs. Morris; after school and after hours, monthly trainings, on-site PLC’s, and classroom observations, including support from site administrators

Fritsch Elementary School – Mrs. Mary Garey, Principal, Fritsch Elementary School introduced the teachers participating in the project; Ms. Carla Sims, Music Teacher; Mrs. Laura Valley, P.E. Teacher; Mrs. Kay O’Neil, Librarian; Mrs. Irene Waltz, Technology Teacher. The teachers summarized the project for their respective classes:

- Ms. Sims – practiced reading, writing and playing rhythms during the year. The information was used in 8 measure rhythmic competition, using an application called Rhythm Maker. The rhythms were uploaded, recorded and played back using the tablet. The objective was to make a rhythm that would allow them to create a movement from the created rhythm. The tablets were then passed along to Mrs. Valley.
- Mrs. Valley – all 4th grade students worked on putting movement with the rhythms they created in their music class. Balls, ribbons and hoops are samples of items used to create the movement. The movement and rhythm was recorded using the tablets, and then passed along to Mrs. Waltz and Mrs. O’Neil.
- Mrs. O’Neil – students did a research project; learning how to take notes, complete a rough and final draft. Students used the tablet to photograph their cover, loading it into an application called Picsay; photo editor, allowing changes to the pictures and insert word bubbles, providing information about their book.
- Mrs. Waltz – students are working on putting their project into a power point presentation. The National Educational Technology Standards (NETS) was used to complete the project.

Empire Elementary School – Ms. Evelyn Allred, Principal, Empire Elementary School introduced the 4th grade team that participated in the project; Ms. Lauren Tucker, Ms. Toni Nielsen, Ms. Sarah Csiga and Mrs. Christina Bourne. The teachers summarized the project for their respective classes:

- Ms. Tucker – students were taught how to use technology and how to use it properly. Digital citizenship was emphasized. Ms. Tucker used the website, Edmodo; students

could access the private page, by using a specified password. Teachers posted their assignments and were able to monitor student postings and evaluate their progress. Assignments focused on English Language Arts, with ability to provide students with links to websites, videos, etc.

- Ms. Nielsen – 4th grade team incorporated themes.
- Mrs. Bourne – incorporated theme and literature from the classroom into her music class; themes and melodies. Students created their own music videos, took pictures, composed, and recorded their own music to create the music videos. Students also used tablets to complete a research assignment on composers, allowing them to incorporate research and writing in the music class. The project gave students the opportunity to individually choose a composer that was important to them. Students completed a poster or Prezi; cloud based presentation software, about their composer, including information found on the website.

Mark Twain Elementary School – Mrs. Laura Austin, Principal, Mark Twain Elementary School introduced two 5th grade teachers, Ms. Tearra Bobula and Ms. Sharon Heimerdinger that participated in the project. Ms. Bobula thanked the parents of the students that participated in the project.

- A brief video, using voice-over in the way students used technology in their class was presented; Google Docs, Real Time Student Collaboration. Google Docs and Edmodo allowed students to use slides and videos to share with the class. Students also had access to technology outside the classroom, using a math web tool called IXL, practicing fractions, multiplication, dividing, etc. By using technology, students were more engaged and found their lessons to be fun and interesting. Students also learned how to properly use their devices, including ideas to enhance their learning. The voice-over was done by students in the project. Students responded to the following prompt, “how has technology impacted the way you learn and demonstrate the way your understanding of what you’ve learned in class and outside of school?” The students involved in the project introduced themselves.
- Ms. Heimerdinger introduced two students from her class that read a blog, which focused on a writing lesson. The lesson was integrated in social studies, while learning about the American Revolutionary War. Students used “kiblog” to write an opinion assignment on whether they wanted to be a loyalist or a patriot.

Carson Middle School – Ms. Marjorie Rispin, 6th grade Science Teacher, Carson Middle School introduced the other members of her team; Mrs. Vicki Crickon, Ms. Kristin Bensmiller and Mrs. Ananda Campbell-Richards.

- Students participated in Digital Learning Day, using Skype and Edmodo to work on assignments with students at school and students in Las Vegas, Nevada. Technology has changed the way students can learn, as they can get help from their teachers and other students while at home or at school. Students learn how to use the internet to research information for their projects. They also learn good digital citizenship. As a new presentation, students in their 1:1 Science class are learning how to use Prezi. A combination of printing and online sources was used to learn about famous Scientists. Students can link photos, music and other website while using Prezi. They can also provide feedback to their peers.

Eagle Valley Middle School – Mr. Jeremy Smith and Ms. Amy Jenson, 7th grade English teachers at Eagle Valley Middle School outlined their project.

- Each 7th grade student was able to use the project. The website used daily is TweenTribune. Students read articles that are interesting to them, take quizzes about the article, ranging from basic comprehension to vocabulary. Students receive immediate feedback on their answers and have to earn 3 points daily, throughout the week. Students use a leaderboard to compare points for each class. In addition, based on the article, students provide a comment on a critical thinking question. The response is posted on the website and/or Edmodo, allowing teachers the opportunity to provide immediate feedback.

- Ms. Jenson and Mr. Smith had the opportunity to observe the pilot exam of the Smarter Balanced Assessment Consortium (SBAC) at Carson Middle School, reinforcing what the students in their classes have been doing.

Pioneer High School – Ms. Elizabeth Lucinan, English Teacher, Pioneer High School worked with two Science Teachers, providing cross-curricular education.

- One tool used with the project was StoryBird; online resource where students could make children’s stories. Two students read the story they created in their classes; Moving Beyond the Fishbowl, A story of Technological Exploration and Adventure.

Carson High School – Mr. Will Houk, Mrs. Jennifer Chandler and Ms. Nicole Fagundes, Social Studies Teachers, Carson High School outlined their projects.

- Mr. Houk – implementing document based questions; way to increase student writing in their U.S. and World History classes, using Google Docs. The program provides access to programs and software similar to Microsoft Word. The program allows for peer editing; document is shared with another person and edited together.
- Mrs. Chandler – prepared 12th grade students for online components for college courses. Students had access to Glogster; students gather knowledge in the form of a poster, linking it to an interactive component. Students put together “glogs” for Supreme Court cases, creating a digital study room for their Advanced Placement (AP) exam. Students also worked on collaborating, through Academic Blogging; teaching students about their digital social life, digital school life and digital personal life. World History class students studied world revolutions; students selected a country and identified current revolutionary activities. Information was compiled as a class, creating a learning environment where they applied what they learned. Government class students tracked the President; identifying his role and function. Edmodo provided several applications for the project. In addition, students worked throughout the summer creating a web page.
- Ms. Fagundes – 100 Honors World History students used the technology to research the website, ABC-CLIO. 4 students will compete at National History Day in Baltimore, Maryland from June 9 – 13, 2013. 16 students competed at the State level, 8 placed in the top 3. Ms. Fagundes introduced Jessica Cacho, Erica Gallegos and Jake Jones; 3 students that placed for their 10 minute group documentary; Sputnik: Dawn of a New Era. The students introduced themselves and summarized their work on the project. Kayla Kennison summarized her project; individual exhibit on Japan’s Decision to Attack Pearl Harbor.

Mrs. Chandler recognized several grants for the opportunities they provide different student groups; English Language Learner (ELL), hearing impaired, etc.

In closing, Mrs. Morris thanked everyone for coming and explained that an application for next year’s cohort was due on May 14, 2013, with interviews taking place on May 17, 2013.

Mr. Swirczek asked when this project could be available to all students. Mrs. Morris commented on having available funding. If funding were available, Mr. Swirczek asked when all students could have access to this project. Mrs. Morris would love to have it to all students in August, 2013. Mr. Swirczek confirmed that Mrs. Morris could have the project available by August, 2013. Mrs. Morris believes here work at the secondary level would benefit the students and that quite a bit of professional development still needs to take place. Several staff members have expressed an interest in the project.

Mrs. Wilke-McCulloch asked for details associated with the length of the program. Mrs. Keema explained that “Pay as You Go” funding was used for the tools for the project this year. The program was supported by Title II funding and the Educational Services budget. Mr. Stokes provided additional information on Phase III funding from the bond sale, known as “Pay as You Go” money. Unfortunately, the district received information on the assessed valuation in Carson City has decreased 10%, which affects the “Pay as You Go” funding. Mr. Stokes is looking at possible ways to continue funding the project. The goal is to look toward full implementation throughout the district.

Mr. Cacioppo publicly thanked everyone for their hard work and commented on the opportunities this project affords students.

Mrs. Keema publicly recognized Mrs. Janice Towns, Manager of Information Technology for her support with the project.

DISCUSSION AND POSSIBLE ACTION ON THE SCHOOL DISTRICT DISTANCE EDUCATION PLAN

Mrs. Keema explained that the distance education plan represents Carson Online. The program is monitored by the Nevada Department of Education on an annual basis. Carson Online has been recognized by the Nevada Department of Education as a model program. Nevada Revised Statute requires the application to be renewed with the State every 3 years. Once approved by the Board of Trustees, the application is submitted to the office Alternative and Distance Education Programming.

Mrs. Keema recognized Mrs. Jill Council, Coordinator, Carson Online and Mr. Jason Zona, Principal, Pioneer High School for writing the renewal application. At this time, the pass rate for full-time students is 96% and 99% for part-time students.

Mr. Reynolds confirmed that Carson High School students can take Carson Online classes.

It was moved by Mrs. Laurel Crossman, seconded by Mr. Joe Cacioppo, **that the Carson City School District Board of Trustees approve the Carson City School District Carson Online Distance Educational Plan and authorize the Associate Superintendent of Educational Services to submit the Plans to the Nevada Department of Education per NRS 388.838.** Motion carried unanimously.

INFORMATIONAL UPDATE ON THE 2013-2014 TRADITIONAL AND NON-TRADITIONAL SCHOOL CALENDARS

Mrs. Keema reminded Board members that the 2013-2014 calendars were approved at the March 26, 2013 Board meeting. Mrs. Keema summarized the details of the calendar:

- August 19, 2013 – first day of school; May 29, 2014 – last day of school
- Washoe and Lyon County School Districts will begin on August 12, 2013
- Douglas and Storey County School Districts will begin on August 26, 2013
- First semester ends in December, 2013
- Professional development days have moved from Wednesday to Monday
- Number of district wide Professional Development Days and Early Release Days remain the same
- Carson High School and Pioneer High School will have a weekly Early Release day for teacher collaboration, curriculum and assessment redesign
- The School Improvement Grant has provided the middle schools the opportunity to collaborate and work together on curriculum design, etc.
- Race to the Top Grant also requires teacher collaboration on lesson planning, etc.
- Monday, Early Release days will not be taken during high stakes assessments or when a holiday occurs during the week
- Instructional time has increased by 10 minutes at the high school and elementary levels; start times remain the same. Students will dismiss 10 minutes later. Elementary schools dismiss at 3:10 p.m., 2:25 p.m. for middle schools, 2:02 p.m. for Carson High School, 1:56 p.m. for Behavior Intervention Program (BIP) and 1:51 p.m. for Pioneer High School.
- Time change was within the negotiated contract time for the elementary schools; however, per the negotiated agreement, a Memorandum of Understanding (MOU) with the Ormsby County Education Association (OCEA) was needed.
- Community stakeholders; Boys and Girls Club and Community Center were contacted regarding the time changes, etc. and they supported the changes
- The start time for the middle schools will be ten minutes later

- Early Release Days are site driven and will remain so; times are placed to allow elementary schools time to review their data
- Early Childhood programs at Mark Twain and Empire Elementary Schools have student classes on Monday – Thursday, with Friday being identified for parent engagement, professional development, etc. In an effort to align with the district, their day will be changing to Monday.
- Testing information relates to all students; writing tests is now a formative assessment and has been given a two week period of time to allow for flexibility

Mrs. Keema acknowledged the collaborative effort of everyone involved in creating the calendar; scheduling committee at Carson High School, receipt of MOU from OCEA, etc. Mrs. Keema also noted that transportation works with the schedule. One area not noted on the calendar, includes additional minutes at the elementary schools for lunch time; seat time, serving time and recess. Mrs. Keema will continue to look at lunch and nutrition times at Carson High School as work begins on the 2014-2015 calendar.

Mrs. Wilke-McCulloch confirmed that the lunch times at the elementary level would be more standardized.

Mr. Cacioppo asked for clarification on the Early Release dismissal times for Carson High School; green vs. orange. Mrs. Keema explained that green represents district wide Early Release days vs. orange, which is for Carson High School and Pioneer High School.

Mrs. Conrad noted the importance of having collaboration time for the high school teachers.

Mrs. Keema also noted that 5 minutes was added to the kindergarten times; morning and afternoon at all elementary schools.

DISCUSSION AND POSSIBLE ACTION ON PROPOSED CHANGES TO THE FOLLOWING CCSD POLICY: SECOND READING: POLICY 316, RESIGNATION AND RETIREMENT

Dr. Jose Delfin, Associate Superintendent of Human Resources reminded Board members that this meeting serves as the second reading for Policy 316, Resignation and Retirement. In addition, a majority of the policy was changed, with the wording being placed in Regulation 316, Resignation and Retirement. At this time, Dr. Delfin recommended approval.

Mrs. Crossman inquired as to when the Regulation would be approved by the Board. Mr. Pavlakis explained that policies are approved by the Board, and regulations are set forth by the Superintendent. Any comments or suggested changes made were incorporated in the Regulation.

It was moved by Mr. Steve Reynolds, seconded by Mrs. Stacie Wilke-McCulloch, **that the Carson City School District Board of Trustees adopt the revisions as read and approve May 14, 2013 as the revised date on Policy 316, Resignation and Retirement.** Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION ON PROPOSED CHANGES TO THE FOLLOWING CCSD POLICY; SECOND READING: POLICY 517, GRADUATION REQUIREMENTS

Mrs. Keema summarized the suggested change made during the first reading; Nevada Revised Statute approves graduation requirements, not the Nevada Department of Education. Mrs. Keema read Policy 517, identifying the suggested correction.

It was moved by Mr. Ron Swirczek, seconded by Mr. Steve Reynolds, **that the Carson City School District Board of Trustees adopt the revisions as read and approve May 14, 2013 as the revised date on Policy 517, Graduation Requirements.** Motion carried unanimously.

2013 NEVADA LEGISLATIVE UPDATE: REPORT ON ITEMS OF INTEREST RELATING TO EDUCATION

Mr. Stokes reported that the session should be concluding in several weeks. At this time, there is no indication that there will be a need for a Special Session. Mr. Stokes highlighted several items of interest relating to education:

- AB230 – Sex Education Bill; would take the decision making out of the hands of the local agencies, creating curriculum that would be developed and used statewide. Mr. Stokes is not in favor of this Bill, as he would like to see things remain the same. Nevada Association of School Superintendents (NASS) have been asked to provide information.
- AB288 – Bill was heard and would eliminate the High School Proficiency Exam (HSPE) and replaced with end of course exams; 9th and 10th grade students would be required to pass an end of course exam in a core subject area. Currently, students have to pass the HSPE in order to graduate from high school. If approved, the effective date would be July 1, 2013. Students this year would still be required to pass the HSPE. The Bill would also require the adoption of a college ready test for 11th grade students.

Mr. Stokes reported that May 17, 2013 is the deadline for all Bills; those not passed out of their second house will die. The deadline does not pertain to the Distributive School Account (DSA), as it pertains to money.

APPROVAL OF CONSENT AGENDA

Prior to approving the consent agenda, Mrs. Conrad noted that Mrs. Teresa Breeden withdrew her request for approval of a year's Leave of Absence.

It was moved by Mrs. Stacie Wilke-McCulloch, seconded by Mr. Ron Swirczek, **that the Carson City School Board of Trustees approve consent agenda items (A), (B), (C), (D), (J) and (K) as submitted.** Motion carried unanimously.

REQUEST FOR FUTURE AGENDA TOPICS

Mrs. Conrad announced that she will not be able to attend the Budget Hearing on May 15, 2013.

Present agenda items to Mr. Richard Stokes or President Lynnette Conrad.

ANNOUNCEMENT OF MEETINGS

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, May 28, 2013.

ADJOURNMENT

There will be no further business to come before the members of the Board in public meeting; President Conrad declared the meeting adjourned at 10:20 p.m.

Ron Swirczek, Clerk

Date